

MICHIGAN STATE UNIVERSITY
Department of Intercollegiate Athletics
2015-16 NCAA Audit Information

Club Name Downtown Coaches Club

This report should reflect all your income and expenditures for the period July 1, 2015 – June 30, 2016. In addition, a projected budget for the 2016-17 year is requested.

Please return to: **Robby Smith**
Sport Operations Coordinator
223 Kalamazoo St – Rm 220
Michigan State University
East Lansing, MI 48824-1025
Robby.Smith@ath.msu.edu

DATE DUE: AUGUST 1, 2016

FISCAL YEAR RECAP

Beginning balance	July 1, 2015	<u>\$17,806.23</u> (from prior year's report)
Total Revenue (Detail Follows)	2015-16	<u>\$43,201.03</u>
Total Expenditures (Detail Follows)	2015-16	<u>\$41,143.18</u>
Ending Balance	June 30, 2016	<u>\$19,864.08</u>

(This should be your total cash balance including checking accounts, savings accounts and any cash on hand.)

I. REVENUE

	Actual 2015-16	Projected 2016-17
Membership Dues	<u>\$ 8,750.00</u>	<u>\$ 7,000.00 *</u>
Donations	<u>\$ 1,208.42</u>	<u>\$ 1,160.00</u>
Fund Raisers _____	_____	_____
_____	_____	_____
_____	_____	_____
Group Trips _____	_____	_____
Receptions and Luncheons _____	<u>\$31,460.00</u>	<u>\$28,510.00</u>
_____	_____	_____
Merchandise Sales _____	<u>\$ 1,753.50</u>	<u>\$ 1,650.00</u>

* 2016-17 Projected lower due to pull ahead of dues payment in April-June 2016

I. REVENUE (continued)

	Actual 2015-16	Projected 2016-17
Interest Income _____	\$ 29.11	\$ 20.00
Miscellaneous _____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL REVENUE <u>\$43,201.03</u> This amount must equal the amount shown on page 1	<u>\$38,340.00</u>
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II. EXPENDITURES

	Actual 2015-16	Projected 2016-17
Mailings, letters, advertising, etc.	<u>\$ 1,741.62</u>	<u>\$ 1,640.00</u>
Travel:		
Group _____	_____	_____
_____	_____	_____
_____	_____	_____
Individuals _____	_____	_____
Awards/Gifts:		
Club (List): <u>Members & Sponsors</u>	<u>\$ 1,448.21</u>	<u>\$ 1,320.00</u>
_____	_____	_____
Athletes/ Parents <u>List Detail on page 4</u>	<u>\$ 600.00</u>	<u>\$ 600.00</u>
Coaches/ Staff <u>List Detail on page 5</u>	_____	_____
Supplies (List): _____	<u>0</u>	<u>\$ 20.00</u>
_____	_____	_____
_____	_____	_____

III. FUNDS EXPENDED ON CURRENT STUDENT-ATHLETES

To your knowledge has your club or any individual member of your club directly expended funds for or on behalf of current student-athletes?

Yes X No _____

For or on behalf of a current student-athlete's parents or relatives?

Yes _____ No X

This would include any awards or gifts purchased directly by the club such as plaques, watches, warm-ups, t-shirts, etc. and any complimentary admissions, meals, etc. (Generally, NCAA legislation permits underclassmen to receive a total of \$150 in gifts & seniors to receive up to \$300. The University coordinates Award limits.) Support provided through donations to the Spartan Fund should **NOT** be included here.

If yes, please complete the information below:

<u>Name</u>	<u>Specific Item</u>	<u>Total Cost</u>	<u>Purpose</u>
1 <u>Shilique Calhoun</u>	<u>Defense Award</u>	<u>\$ 150.00</u>	<u>FB Banquet</u>
2 <u>Connor Cook</u>	<u>Offense Award</u>	<u>\$ 150.00</u>	<u>FB Banquet</u>
3 <u>Aaron Burbridge</u>	<u>Offense Award</u>	<u>\$ 150.00</u>	<u>FB Banquet</u>
4 <u>Taybor Pepper</u>	<u>Special Teams</u>	<u>\$ 150.00</u>	<u>FB Banquet</u>
5 <u>Various Players</u>	<u>Lunch</u>	<u>\$ 15.00 each</u>	<u>Fan Club</u>

Memo: Usually 2 players were in attendance at 7 luncheons. Luncheon in support of the football program and attended by Downtown Coaches Club Members.

6 _____	_____	_____	_____
7 _____	_____	_____	_____
8 _____	_____	_____	_____
9 _____	_____	_____	_____
10 _____	_____	_____	_____

IV. FUNDS EXPENDED ON PROSPECTIVE STUDENT-ATHLETES

(Current high school athletes in grades 9-12 or junior college athletes)

To your knowledge has your club or any individual member of your club directly expended funds for or on behalf of prospective student-athletes?

Yes _____ No X

For or on behalf of a prospective student-athlete's parents or relatives?

Yes _____ No X

If yes, please explain in detail the amount, circumstances, etc.

V. FUNDS EXPENDED ON COACHES, TRAINERS, MANAGERS, ETC.

To your knowledge has your club or any individual member of your club expended funds to coaches, trainers, managers, etc.? Yes X No _____

If yes, please complete the information below:

	<u>Name</u>	<u>Specific Item</u>	<u>Total Cost</u>	<u>Purpose</u>
1	<u>Various</u>	<u>Lunch</u>	<u>\$ 15.00 each</u>	<u>Fan Club</u>
Memo: Various Football Coaches, Head or Assistant, and also at one lunch either the Trainer or 2 Managers spoke with the Downtown Coaches Club Members in attendance for 7 luncheons.				
2	_____	_____	_____	_____
3	_____	_____	_____	_____

VI. CLUB MEMBERSHIP INFORMATION

A.	Current Membership Total	<u>397</u>
B.	Dues Structure: Individual	<u>\$ 30</u>
	Family	<u>\$ 40</u>
	Other	<u>\$ 200</u>

VII. OUR ACCOUNTS AND MONIES ARE CURRENTLY AT:

Name of Bank/Location MSU Federal Credit Union / East Lansing

VIII. PLEASE ATTACH A LIST OF ALL BOARD MEMBERS FOR THE 2016-17 YEAR. (PLEASE INCLUDE NAME, ADDRESS, HOME AND WORK TELEPHONE NUMBERS AND E-MAIL ADDRESS.)

IX. PLEASE ATTACH A COPY OF YOUR CURRENT CONSTITUTION, BY-LAWS, ETC. IF THERE HAVE BEEN ANY CHANGES OR YOUR CLUB IS NEW.

We have reviewed the above and to our knowledge find the information accurate.

PRESIDENT OF CLUB Dominic A Carbone 07/15/16
Signature – Date

TREASURER OF CLUB Josephine A Smith 07/15/16
Signature – Date

SEE ATTACHED SIGNATURE PAGE – SCANNED SEPARATELY
PLEASE DO NOT SUBMIT WITHOUT BOTH SIGNATURES